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| 123 Address Lane  Wake Forest, NC 27587 | Cell: 919. 555.1212  Email: janedoe@gmail.com |

Jane Smith Doe

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| Career Goal | Physician’s Assistant |
| Objective | To obtain a job shadowing clinical in a healthcare facility to gain knowledge and skills in patient care and medical procedures. |
| Profile | Caring, compassionate, and friendly. Excellent communications and interpersonal skills. Detail-oriented and organized. Hard-working and able to learn quickly. Self-motivated, persistent, and committed. |
| Education | August 2012 to present Wake Forest High School Wake Forest, NC  Pending Graduation Date: **June 2017**  GPA: 4.1  Successfully completed Honors Chemistry, Honors Biology, Advanced Functions and Modeling, AP Psychology, Honors Anatomy and Physiology, *and Medical Science I and II.* |
| Skills | Possess patient care and diagnostic skills that include hand-washing, taking vital signs, height and weight, and assisting with physical examinations. |
| Healthcare Certifications and Courses | **American Heart Association (AHA) Healthcare CPR, September 2016**  **AHA First Aid, December 2016**  **Fire Safety, Confidentiality, and HIPAA, November 2016** |
| School Activities and Community Involvement | National Honor Society, Member September 2014 – present  Cougar Paws, Member September 2012 – present  September 2012 – present **Touched By Hope** Wake Forest, NC  Volunteer at free clinic for local community. Assist in providing dental and health care. Collect food, clothing, books, and toys for children. |
| Work Experience | June 2015-present **Hollister Co.**  Raleigh, NC  Stock Associate  Maintain organization of stock room. Sort and move shipment and products. Read work orders or receive oral instructions to determine work assignments.  December 2014-May 2016 **USAV Volleyball Referee** Raleigh, NC  Officiate at sporting events, games, or competitions, to maintain standards of play and to ensure that game rules are observed. |

Jane Smith Doe

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| References | Mrs. Janice Page, Health Occupations Wake Forest High School 420 West Stadium Drive Wake Forest, NC 27587 Main Office: 919.554.8611  Ms. Kaitlyn Longo, Autism Teacher Wake Forest High School 420 West Stadium Drive Wake Forest, NC 27587 Main Office: 919.554.8611  Ms. Kristi Dunn, History Teacher Wake Forest High School 420 West Stadium Drive Wake Forest, NC 27587 Main Office: 919.554.8611  Ms. Rachel Prather, Psychology Teacher Wake Forest High School 420 West Stadium Drive Wake Forest, NC 27587 Main Office: 919.554.8611 |  |